



I \_\_\_\_\_  attended /  wish to attend the Basic Mediation Training (BMT) described below. With this form, I submit to the Office of Dispute Resolution (ODR) the following for review and consideration for approval as an **ODR-approved Basic Mediation Training** under Neb. Rev. Stat. §43-2938 and Neb. Rev. Stat. § 25-2913.

**Applicant information:** Name: \_\_\_\_\_  
Phone: \_\_\_\_\_ Email: \_\_\_\_\_  
Address: \_\_\_\_\_

**Course Information:** Title: \_\_\_\_\_  
Sponsors: \_\_\_\_\_  
Location: \_\_\_\_\_  
Dates: \_\_\_\_\_

**Training information:** Trainer Name(s): \_\_\_\_\_  
Total number of training hours: \_\_\_\_\_  
Total number of training days: \_\_\_\_\_  
Total number of role play hours: \_\_\_\_\_

**Required documentation\*:**

1. Training agenda or schedule
2. Trainers' biography
3. Documents which include a description of:
  - a. training topics,
  - b. time frames,
  - c. trainers/presenters responsible, and
  - d. skill-based learning opportunities information
4. Certificate of attendance (if applicable)

\*For Missing Information: please include the BMT supplemental information form along with other documentation that will assist ODR in making the equivalency determination.

The following is a list topics which must be addressed in an ODR approved Basic Mediation Training: Some training topics can be completed after the Basic Mediation Training in order to satisfy Nebraska's requirements.

*•Overview of ADR processes •Principles of mediation •Mediation styles •Stages and goals of mediation process •Role of mediator •Nature of conflict/behaviors in conflict •Negotiation skills •Interactive listening •Question-asking •Use of neutral language •Reframing, •Issue and interest identification •Option generation •Addressing barriers to agreement •Reality testing •Agreement writing •Caucus •Values, self-awareness, and bias awareness •Cultural diversity including race and gender •Power imbalances •Working with attorneys and reps. of parties •Confidentiality and privilege •Impartiality •Party self-determination •Informed consent •Conflicts of interest •Responsibilities to third parties •Dealing with legal issues •Withdrawal by mediator •Termination of mediation*

\*Additional training may be required by participants of out-of-state BMT in the following topic areas.

•NE Dispute Resolution Act •Uniform Mediation Act •Nebraska Mediator ethics

**Please email this form along with the required documents to [nsc.mediation@nebraska.gov](mailto:nsc.mediation@nebraska.gov).**